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| TRANSFER OF AN ACTIVE TITLE MOTORCYCLE 126CC TO 250CC (JAPANESE PLATED)1. Obtain your SOFA license with the motorcycle endorsement (1 motorcycle per endorsement).
2. Amend current JCI insurance policy into the sponsor’s name at the issuing insurance office or obtain a new one at any insurance office.
3. Purchase American Liability Insurance (PDI) in the sponsor’s name.
4. Proceed to JSVRO and present Military ID, Okinawa issued SOFA license with motorcycle endorsement, the Original Japanese title, Japanese Bill of sale, PDI policy, JCI policy, and Military orders if it’s the 1st vehicle being registered, or waiver as appropriate.
5. The buyer will complete 2 initial registration worksheets at information counters 1-4.
6. Have paperwork verified via double check at counters A or B.
7. Pay the initial registration fee of **¥1,000 (YEN ONLY)** at the ALPA counter between the hours 0900-1130 and 1230-1530.
8. Go to the Mini Car Center (512-12 Minatogawa Urasoe City) window #0 first to transfer your M/C information to cancel the road tax for the seller\*.
9. Drive to the Land Transportation Office (512-4 Minatogawa Urasoe City), take off the Japanese plate on your M/C and submit it to ALPA main office window D, then LTO window #2 to obtain a new Japanese title in your name.
10. After a new title is issued, pay **¥910** at ALPA main office to purchase a new license plate.
11. Return to JSVRO counters A or B to obtain an annual inspection sheet.
12. Proceed to door #6 and pay **$20.00 (US cash)** for an annual inspection. This fee is good for 2 weeks and will need to be repaid if the inspection isn’t passed within 2 weeks.
13. **Once you pass the inspection,** **go inside JSVRO to counters A or B with your documents to receive a Military Registration and Road Tax decal.**

**\*If your M/C’s Japanese plate was issued from mainland, you may need to pay ¥1,100 at Mini Car Center for the transferring fee. \*** |